**Reminders**

* Spring Participation Reports DUE: 5/15
* GOLF/TENNIS Supply Order & Inventory DUE: 5/22
* ATHLETIC TRAINING Inventory DUE: 5/23
* Updated Emergency Action Plan DUE: 5/23
* BB/SB/T&F Supply Order & Inventory DUE: 5/29
* **EVENT MANAGEMENT PAPERWORK – Maria Munoz**
* **UNDISTRIBUTED COACH/ADMIN PASSES – Maria Munoz**
* **P-CARDS/P-CARD LOG – Renee Munoz**
* **Guests & Presentations:** Todd Torgerson & Mike Brown, APS Risk Management
* Review of Procedural Directive and Related Information
* **NMAA Information**
  + Classification & Alignment Committee Meeting: Tuesday, 5/16
  + Commission Meeting: Wednesday, 5/17
* **Sports Medicine/Athletic Training**
  + Emergency Action Plan
    - reviewed/updated/submitted by HSAD & AT
    - communication to coaches
  + SportsWare Information Database
    - overview of 16-17 injury data
  + Project Heart Start: 2017-2018
* **District & Department Information**
* 17-18 Athletic Schedules
  + district assigned gym events: fall, winter, spring
  + confirmation of fall sport schedules
  + timeline for fall/winter/spring
* Revenue Sharing
  + 16-17 wrestling event shares
* FY18 Budget Update
  + reduction amount, latest status, initial implications
  + rotational uniform allocations
  + annual supply/equipment allocations
    - spring sport allocations
    - cover page update
  + other present considerations
* Advisory Committee: current issues in football
  + policy considerations
  + new initiatives & procedures
  + communication to head/asst. football coaches
* **Coordinator Reports** (no reports scheduled)
* **Resources for the School Athletic Director**
* Head Coach Feedback: WINTER SPORTS – collection from HSAD
* **Items/Considerations/Discussion for Next Time – TUESDAY, MAY 23 @ 8:30am**